



Cyfarthfa High School Students Risk Assessment January 2022

Overall Risk Rating - MEDIUM

H&S Officer: J Atkins

Date - 8.1.2022

Review – as required

Key points

January 2021 – WG Guidance

All students and staff must wear a face covering whilst on school site unless exempt

Recommended Lateral Flow Tests (LFT) are taken three times a week and recorded accordingly

If you get a positive LFT result, most people will not need to take a PCR test to confirm the result. You must self-isolate immediately for seven days if you get a positive LFT result.

Everyone will be asked **not** to come into school if they have Coronavirus symptoms, and follow official guidelines.

What is the hazard	Who might be harmed	How might people be harmed	Existing risk control measures	Additional Controls	Risk rating		
					L	M	H
Infection Control- Wellness and Suitability to attend work site	Staff and students	Staff & students may spread COVID19 or contract COVID-19 whilst in school	The most common symptoms of COVID-19 are recent onset of: <ul style="list-style-type: none"> • New continuous cough and/or • High temperature • Loss of taste and/or smell Staff and students are advised that if they have symptoms of COVID-19, however mild, they must stay at home until tested and results received. If you have symptoms of COVID-19, you should self-isolate and take a PCR test as soon as possible. If you have tested positive for COVID-19 you must self-isolate and follow the guidance.	Regular reminders will be given about this. Information shared with parents, staff and students		x	

			<ul style="list-style-type: none"> cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze the “Catch it. Bin it. Kill it. Wash your hands” approach continues put used tissues in the bin straight away and wash your hands afterwards or apply hand sanitiser try to avoid close contact with people who are unwell avoid touching eyes, nose and mouth regular use of hand sanitiser where hand washing is not available. 	<p>Hand sanitising stations inspected and replenished regularly throughout the day.</p> <p>Students: Remind students of personal hygiene measures on a daily basis</p> <p>Face covering to be worn whilst on school site</p>			
Isolation Room	Student	Student displaying COVID-19 symptoms	<ul style="list-style-type: none"> Anyone self-isolating with symptoms will be encouraged to access testing and the school will help them do this. If a symptomatic person comes into school, they will be sent home immediately or isolated until they can be picked up.: The physio room on ground floor has been identified as an isolation room. Only First Aiders have access to this space wearing full PPE. 999 will be called if they are seriously ill or injured or their life is at risk. In the case of a symptomatic student who needs to be supervised before being picked up: If a distance of 2m can't be maintained, supervising staff will wear a fluid-resistant surgical mask 			x	

			<ul style="list-style-type: none"> • If contact is necessary, supervising staff will also wear disposable gloves and a disposable apron • If there's a risk of splashing to the eyes, such as from coughing, spitting or vomiting, supervising staff will also wear eye protection • Supervising staff will wash their hands thoroughly for 20 seconds after the student has been picked up. • Only in extreme exceptional circumstances will staff take symptomatic students home themselves, and in this case one of the following steps will be taken: • When using the school minibus the driver will use PPE and the passenger will wear a face mask if they are old enough and able to do so • A deep clean will take place in the areas that the symptomatic person has been in, and PPE will be disposed of properly, following LA guidance by SOLO/school caretaking team. • If a student or a staff member working with students tests positive, close contacts will be informed by Track and Trace • If other cases are detected at school, the local Authority Health and Safety team will be in touch to advise on appropriate action, such as asking more people to self-isolate. 				
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Public Interaction & Contractors	Staff and students	Staff may spread COVID19 or contract COVID-19 while on site	<ul style="list-style-type: none"> • School to stagger arrival and departure times for staff, parents / carers and students to minimise numbers arriving at school gates and reception to avoid congestion as required • Meeting parents /carers should only attend site for a pre-arranged meeting or to collect potentially unwell student. • Schools to communicate to parents /carers via class charts, telephone, letter and social media • All contractors visiting the school site must follow social distancing guidelines and agree to implement control methods prior to commencing work. • Contractors must provide the school with details of social distancing controls they will implement. • Plan work out of normal school hours where possible. • Agree specific hours and times for arrival and leaving. Minimise need to move on or off school site. 	<p>Visitors, staff and students to wear face coverings in when and moving around the school.</p> <p>Parents / carers and visitors will only be permitted on site via a pre-arranged appointment and must wear a face covering.</p>		x	
Unable to maintain social distancing.	Staff and students	Staff may spread COVID-19 or contract COVID-19 while arriving at school	<ul style="list-style-type: none"> • Staff to enter the school early before parents / carers, park at distance from one another and enter school separately, not in groups. • School to consider specific staff entrance and exit. • Staff will socially distance at all times. Face coverings must be worn when moving round the building or in communal areas. 	<p>All staff and students must continue to maintain social distancing when on the school site.</p> <p>All staff and students must follow the one-way system in place and use the correct entry and exit doors</p>			

Start of School Day – ACCESS	Staff / Students	<p>Spread of virus due to congestion on arrival at school.</p> <p>Poor social distancing between staff and students at registration & wellness monitoring</p>	<ul style="list-style-type: none"> • Implemented alternative entrance and arrival arrangements to reduce overcrowding if required. • A one-way-system implemented benefit to prevent fleeting contact between people arriving and leaving. • Display posters as below advising social distancing requirement. • Floor markings that identify flow of traffic and social distancing requirements. Round floor stickers with feet markings on them will be easier for students to understand. • Parents /carers update via social media • Meeting by prior arrangement in designated room. • Parents /carers and students are asked to use hand sanitiser and wear a face covering upon entering the site • Duty staff are appropriately positioned to direct students to the correct entry doors to access the school buildings 	<p>Students utilising a one-way system whilst in school, on arrival and leaving school.</p> <p>Caretaker to monitor signage daily and replace damaged or missing signage as soon as possible.</p> <p>Duties to include SLT, teachers and LSAs.</p> <p>Caretaker, HT on the gates.</p>			
Arrival Specialist Transport	Student, Driver Escort	Inadequate social distancing in relation to: Driver/ Escort Student	<ul style="list-style-type: none"> • Specific transport arrangements in place to make sure relevant control measures are in place, e.g. social distancing. • Transport services and student escort services require face covering 	Arranged by MBC and by private arrangement			
Arrival Traffic Management	Staff, Student, Taxi Driver Escort	Overcrowding due to students exiting vehicles at the same time	<ul style="list-style-type: none"> • Traffic Management safety controls to remain in place, e.g. specific parking areas used etc. • All changes have been communicated to students / drivers to ensure compliance. 	Parents / visitors: parents /carers and visitors must follow one way system when on school site			

END OF SCHOOL DAY	Staff , Students Parents /carers Taxi Driver Escort	Lack of specific control measures and procedures resulting in over-crowding and poor social distancing practices.	<ul style="list-style-type: none"> • More than one point of egress be used. • All parents, carers etc. will need to be informed via communication. • Prevent gatherings outside the school at 'pick-up' times and politely advise any gatherings of the 2m distancing rule if required. • Ensure the Traffic Management Risk Assessment has been reviewed in light of these changes and determine what further control measures may need to be introduced. 	Duty staff will be on duty to ensure a controlled exit of the school site and that students adhere to social distancing.			
LESSON TIME	Staff & Students	COVID-19 Respiratory Illness – Virus contracted due to lack of Social Distancing	<ul style="list-style-type: none"> • Classrooms have been re-arranged to allow as much space between individuals as practical by spacing tables/desks out in the classrooms • Student flow around the class: ensuring there is enough room in between furniture for students and staff to access exit points, welfare facilities etc. • Assemblies to be held virtually in classrooms • Classroom entry and exit routes have been determined and appropriate signage in place. • All students will be asked to wash their hands using hand sanitisers • Toilet access: Students will be provided with passes to use the toilets in order to ease congestion. • PE Lessons: Where possible consideration should be given to hold all PE lessons outside. • When PE lessons cannot be conducted outside a number of factors need to be taken into account including the number of students, the size of the hall and its suitability for social distancing. • Offsite visits: Offsite visits / trips are permitted. 	<p>Students will be expected to social distance where possible</p> <p>Seating plan in place movement around the minimised.</p> <p>All desks should be forward facing so that students do not sit face-to-face.</p> <p>Students will sanitise hands on arrival and exit</p> <p>All classroom doors and windows are to be opened in the day whilst learners are in the classroom</p>			

			<ul style="list-style-type: none"> • Appropriate resources are available within all classrooms • Caretakers have removed unnecessary items from the classroom. • Sharing of equipment or stationery should be prevented where possible. Shared materials and surfaces should be cleaned and disinfected more frequently. • Where resources are required to be shared e.g. Maths equipment, the resources should be thoroughly cleaned before another class bubble accesses the equipment. • Interventions – Staff should regularly wash hands and sanitise. Staff should clean area used after every usage as per guidance. Resources should not be shared. • Where this is not possible, resources should be cleaned or left for 72 hours. 	<p>All class windows to be open to enable ventilation.</p> <p>Staff must maintain a distance of 2 metres from students whilst in the classroom and keep within their designated space at the front of the class.</p> <p>When staff are moving around the room, a face covering should be used to reduce the risk of transmission</p>			
Lunch Time	Students	<p>Sitting and eating – potential for cross infection.</p> <p>Queueing up, potential for breach of social distancing</p>	<ul style="list-style-type: none"> • Maintain social distancing where possible • Where possible doors should be propped open for ventilation • Sufficient staffing to monitor students during lunchbreaks. • LSA staff/lunchtime supervisors are required to assist. • sanitiser should be thoroughly applied following hand washing 	<p>Students to stay and queue within their designated canteen area</p> <p>Yr7- Upstairs Canteen Yr8- Demountable Yr9 -Blue Gym Yr10- Main hall Yr 11 – off site</p>			
Student Toilets	Students	Controlling students' use of rest rooms	<ul style="list-style-type: none"> • Housekeeper & caretaker checks all toilets to ensure the supplies are sufficient. • Caretaker to top up supplies daily. Liquid soap should be provided in all toilets and hand bar styles removed. No cloth towels to be provided. 				

		<p>Are students forgetting to wash their hands?</p> <p>Contamination of contact hand surfaces</p> <p>Students movements around the school to get to toilets</p>	<ul style="list-style-type: none"> • Hand towels to be provided rather than reliance on hand dryers due to the possibility students don't dry their hands properly and wipe their hands on their clothes. • Educate students with hand wash • Posters to be erected around the school and specifically in front of sinks. • Reminders given to students upon entering and leaving the toilets. • One way system to be used around the school to access toilets. Where this is not possible, students to give way to on coming students. • Use sinks in classrooms to wash hands where available • hand sanitiser stations around the school. • Where possible doors should be propped open. If these are fire doors an assessment may be needed to determine if the risk is acceptable. • Physio room has a designated toilet for any symptomatic child. 				
Drinking Water	Students	<p>Risk of dehydration & contamination.</p> <p>Multiple use of receptacle/ water fountain.</p>	<ul style="list-style-type: none"> • Drinking fountains are operational. • Students encouraged to bring in their own water bottles for drinking. • Students to be prevented sharing of these • Bins emptied regularly throughout the day; • Washing hands for at least 20seconds afterward. 	Drinking fountains are operational			

General Personal Teaching Areas	Students	While undertaking their duties	<ul style="list-style-type: none"> • Cleaning down of personal work desk at start of each lesson is encouraged with the use of antibacterial sprays/wipes • Regular hand washing and use of hand sanitisers is encouraged and provisions provided • Protocols in place at start of each lesson • Hand sanitiser given to each student at start of lesson 	Staff, students and relevant cleaning department/ or external contractor			
Home Visits by staff to students. residence	Staff and students	Risk of transmission from close contact, spreading it from home to base etc.	<ul style="list-style-type: none"> • Home visits must be avoided to eliminate risk. • Staff should not be making home visits during this period. 	Attendance officer follows guidance			
Emergencies: First Aid	Students	<p>Students may become unwell and require assistance</p> <p>First aiders may be exposed to COVID-19 while administering first aid.</p>	<ul style="list-style-type: none"> • First Aiders in place • Items of PPE required are available as per the government guidelines including fluid repellent face masks, disposable gloves, apron and eye protection if there is a risk to bodily fluids coming into contact with the eyes. • Where possible staff maintain the 2m while supervising • Should an incident occur involving someone who is displaying symptoms of COVID-19 (high temperature / persistent cough / shortness of breath), responder to contact NHS 111 or 999 prior to attending and follow the advice provided. • Should an incident occur involving an unconscious or incoherent casualty where CPR (Administering Chest Compressions) or Automated External Defibrillator (AED) is required, responder to ask someone to contact 999, only attend to the casualty if you are trained to do so and are 	<p>Headteacher/Business Manager will maintain clear communication of arrangements, roles and responsibilities and updates must be given to all relevant parties</p> <p>Report all work related incidents to corporate H&S,</p>			

			wearing the following PPE: disposable glove, FFP2 face mask and safety glasses or face visor. Giving rescue breaths is no longer permitted, this prohibition also applies to use of a face shield, face mask or life key. They may continue with chest compressions.			
Fire Safety	Employees	Staff may be risk during a fire alarm activation	<ul style="list-style-type: none"> • No change to procedures pre COVID-19 • Students reminded of procedures • Emergency procedures in place • Muster assembly point and requirement to socially distance at assembly point. • Where possible, staff should avoid the printing of documents utilising electronic copies. 	Procedures and signage in place		
Air Conditioning / Ventilation	Staff Students	Air conditioning systems may increase the risk of spreading COVID-19	<p>No Use of Recirculation - CO2 Monitors in place and records maintained</p> <ul style="list-style-type: none"> • Where centralised ventilation system that removes and circulates air to different rooms are present, recirculation has been turned off and only use a fresh air supply. Other types of air-conditioning systems do not need to be adjusted. • Careful consideration needs to be given to the use of desk fans and the positioning within the building. – Please refer to air conditioning and mechanical ventilation guidance provided. <p>Increase Air Supply and Ventilation</p> <ul style="list-style-type: none"> • Good ventilation is encouraged to help reduce the risk of spreading coronavirus and outside air will be supplied, where possible. 	Units tested and are compliant		

			<ul style="list-style-type: none"> • If the building has mechanical ventilation, the operation times of the ventilation will be expanded and where buildings have lower ventilation rates, the ventilation will be turned on 24/7. <p>Window-driven Natural Ventilation</p> <ul style="list-style-type: none"> • Where the building has no mechanical ventilation, windows, where possible, will be opened, even if this causes thermal discomfort. • Toilets with passive stack or mechanical exhaust systems may cause contaminated airflow from the toilet to other rooms, in these circumstances, toilet windows will remain shut. • If there is no adequate exhaust ventilation from toilets, and window airflow cannot be avoided, windows will be kept open in other spaces to achieve crossflows through buildings. 	<p>If this is the case – notice should be displayed within the toilet to explain to users why windows are to remain shut.</p>			
SCHOOL ACTION PLAN – Cyfarthfa High School :			PLEASE NOTE ALL ADDITIONAL CONTROL MEASURES	<p>Implement additional controls</p> <p>Without delay / ongoing</p>			